

**MINUTES OF BOARD OF COMMISSIONERS
REGULAR MEETING
JUNE 26, 2013**

The Regular Meeting of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Deputy Clerk Dianne Rutherford and Solicitor Frank Corrado.

WORK SESSION

OLD BUSINESS

JIF- Liability Limits and Safety on the Agenda: Mike McLaughlin from Marsh & McClennan explained that JIF is offering higher limits for general liability for municipalities wishing to increase their limits. Mr. McLaughlin explained what is available and the increased costs involved. Changes could be made at any time throughout the year not just at renewal. He also explained that the Borough was doing well as far as JIF guidelines; the Borough is keeping up with training and following proper procedures.

Mr. McLaughlin mentioned the FEMA meeting held in Cape May on June 15. The new maps should be available at the end of July. Flood insurance questions can be referred to Marsh McClennan.

New Fire Truck: Commissioner Sabo announced there was no new update at this time.

Proposed Amendments to Right to Farm Rules: Solicitor Corrado announced there was no new update at this time.

Option of Payment Plans for New Sewer Hook-ups: No update at this time.

NEW BUSINESS

Contractor Licensing: Solicitor Corrado was made aware that Lower Township requires contractors to be licensed in their municipality before performing work and was charging these fees to contractors doing work in West Cape May. West Cape May does not require such licensing and fees because the State issues them. Lower Township Construction Office issues construction permits for West Cape May but will no longer require contractors performing work in West Cape May to be licensed in Lower Township.

Background Check Procedure: Cape May Police Department no longer performs background checks for new potential employees/fire personnel. Fingerprinting and background checks should be done in Woodbine. Commissioner Sabo will follow-up with the VFC to go over proper procedures.

Funding for Disaster areas Affected by Sandy: Mayor Kaithern reported on a meeting that took place today in Trenton regarding available funds for areas affected by Sandy. Because of our location, West Cape May is included in the disaster area. The Borough had a representative in attendance and is awaiting an update.

The work session concluded at 7:25 PM and the regular portion convened at 7:30 PM

CONSENT AGENDA: On motion of Commissioner Sabo, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: June 12, 2013 Work Session and Regular Meeting
June 12, 2013 Closed Session

Ordinances for Introduction and Publication: None

Resolutions:

107-13 Bill Payment

108-13 Granting Permission to Close McCullough Alley on Wednesday, July 3, 2013

109-13 Closed Session-Pending Litigation – Willow Creek

NON-CONSENT AGENDA:

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

COMMISSION REPORTS:

Commissioner Sabo mentioned she attended the Farmers' Market the night before and commented: "Nice Job".

Deputy Mayor Burke announced the Borough is hosting a blood drive on Monday, July 22nd from noon to 5 PM. Mr. Burke also thought the Farmers' Market was a nice community event.

Mayor Kaithern announced that the new landscaping being done around Borough Hall was from proceeds from the Environmental Commission generated by the Farmers' Market. The plantings are all low water and maintenance. Benches will also be added.

This is just one of the benefits from the Farm Market and how the EC is able to operate and provide WCM projects without taxpayer funding

Mayor Kaithern also mentioned on Thursday, June 27, 2013 at 3:00 p.m. Triad Associates, our COAH Administrator will be here along with the DCA to answer any questions about the Small Cities Housing Rehab Program. We Have a COAH obligation to provide ten rehabilitation homes and nine are currently underway.

These grants are given with no payback until the property sells and then the money goes back into a fund and made available for another eligible homeowner. Mayor

Kaithern further announced that the DCA is providing a Landlord Incentive Program to provide housing for people affected by Sandy.

PUBLIC PORTION: No comments

When no one wished to speak the meeting was recessed into closed session at 7:40 PM and reconvened at 8:00 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke. No action was taken as a result of closed session.

When there was no further business the meeting was adjourned at 8:01 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Dianne Rutherford
Deputy Clerk