

**MINUTES OF BOARD OF COMMISSIONERS  
WORK SESSION AND REGULAR MEETING  
OCTOBER 26, 2016**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:00 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pamela Kaithern, Deputy Mayor Peter Burke, and Commissioner Carol Sabo answered roll call. Also in attendance: Municipal Clerk Suzanne Stocker, Deputy Clerk Theresa Enteado, Acting Solicitor Chris Gillin-Schwartz and Police Chief Anthony Marino.

**WORK SESSION**

**OLD BUSINESS:**

NFIP Community Rating System:

Nothing new to report.

Naming Street in Honor of Mayor Jack Vasser:

Nothing new to report.

Property Maintenance Regulations/Borough Code Amendments:

Solicitor Corrado met with Norm Roach and Mike Elias to discuss property maintenance regulations. It was decided to not make any changes to the obnoxious growth section of the Ordinance, as Code Enforcement has the discretion to enforce this. There will be two items which will be reviewed further: parking of trailers on property and a limit for the number of abandoned cars on a property.

Estate of Smith – Betty Robbins Memorial – Donation of a Bandstand:

Nothing new to report.

Shade Trees – Shade Tree Commission – Code Enforcement:

Waiting for third Arborist proposal from the Finance Department. Municipal Clerk to attend November 1<sup>st</sup> Shade Tree Commission meeting. Board of Commissioners is looking for list of Borough trees/inventory/stands of trees, which should be included with Ordinance.

Review of Properties with Municipal Liens:

Solicitor Gillan-Schwartz reviewed process of the Borough acquiring these vacant properties in lieu of the liens. A title search would be required for each property to determine if there are any other liens. Solicitor to contact title company for pricing, but believes them to be \$300-\$400 per property.

HPC – Certified Local Government Designation:

Deputy Clerk Theresa Enteado will submit application, including the qualifications of the HPC's Chairperson, and request a waiver for the other resume requirements.

**NEW BUSINESS:**

NONE

**REVIEW OF REGULAR MEETING:** Mayor Kaithern reviewed the Consent Agenda and Non-Consent agenda items.

Police Chief Anthony Marino indicated that October 29, 2016 is National Prescription Drug Take-Back Day. Detectives will be available at the West Cape May Substation and Cape May Police Department on Saturday, October 29<sup>th</sup> from 10am until 2pm, to collect any unwanted prescription drugs from residents.

The Work Session portion of the meeting was adjourned at 7:12pm and the Regular Meeting convened at 7:13pm.

**CONSENT AGENDA:** On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved on roll call vote.

Minutes: October 12, 2016 Work Session and Regular Meeting

Ordinances for Introduction and Publication: None

Resolutions:

- 165-16 Partial Release of Performance Guarantee for Block 21, Lot 44 – Paul Burgin
- 166-16 Release of Unexpended Escrow Fees – Gary Sorin
- 167-16 Authorizing the Release of a Lien on Block 41, Lot 10 a/k/a 406 Pacific Avenue
- 168-16 Authorizing the Release of a Lien on Block 52, Lot 6 a/k/a 304 Sixth Avenue
- 169-16 Appointment to West Cape May Volunteer Fire Company
- 170-16 Bill Payment

**NON-CONSENT AGENDA:**

ORDINANCES FOR SECOND READING AND PUBLIC HEARING: None

**COMMISSIONER REPORTS**

Commissioner Sabo thanked all who attended the Fire Truck Housing Celebration.

Deputy Mayor Burke indicated that he is working on scheduling the next Red Cross Blood Drive for January 26, 2017.

Mayor Kaithern had nothing to report.

**PUBLIC PORTION –**

*Cynthia Hickey, 743 Maple Avenue* addressed the Mayor and Commissioners relative to her concerns of excessive flooding at her property. Ms. Hickey indicated that her house was built by Paul Burgin, but believes Mr. Burgin's new property developments are causing the excess flooding. Ms. Hickey further indicated that she has been in contact with Borough Engineer Ray Roberts and Mr. Burgin has since installed a sump pump at her property.

*Deputy Mayor Burke* spoke of recent discussions with the NJDEP about their permitting process which allows developers to build on low properties. *Mayor Kaithern* indicated that she would follow up with Engineer Roberts as to the status of this situation.

When no one else wished to speak and there being no further business, the meeting was adjourned at 7:30pm on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Respectfully submitted,

Suzanne M. Stocker, RMC  
Municipal Clerk