

**NOTICE FOR THE SOLICITATION OF PROPOSALS FOR PROFESSIONAL SERVICES
UNDER A FAIR AND OPEN PROCESS FOR THE BOROUGH OF WEST CAPE MAY**

Notice is hereby given that sealed proposals for professional services in accordance with N.J.S.A. 19:44A-24, et seq., and P.L. 2005 c.271, will be received by the Municipal Clerk of the Borough of West Cape May on January 23, 2019 no later than 10:00am. The sealed proposals will be opened and recorded January 23, 2019, at 10:00am, by the Borough Clerk and witnessed and recorded by the Deputy Clerk.

Qualifications for the following professional services will be accepted:

Solicitor for Combined Planning and Zoning Board

Each submission to be considered shall comport to the criteria set forth in the qualification packets and as found in the Code of the Borough of West Cape May. The qualification packets may be obtained in the Office of the Municipal Clerk and sent by regular U.S. Mail or they can be found and printed out from the official web site of the Borough of West Cape May, **WWW.WESTCAPEMAY.US** under Municipal Clerk – Request for Proposals section of the website. The Municipal Appointing Authority shall thereafter publicly select the professional or business entity for the position so advertised which shall thereafter be confirmed or approved as required by law, Resolution or Ordinance. Proposals, which the Borough of West Cape May is requiring a total of three (3), must be hand delivered and submitted to the Municipal Building of the Borough of West Cape May, 732 Broadway, West Cape May, New Jersey 08204. Proposals mailed must be submitted to the Municipal Building of the Borough of West Cape May, 732 Broadway, West Cape May, New Jersey 08204 and arrive prior to 10:00am on Wednesday, January 23, 2019.

Proposals received after said opening, whether by mail or otherwise, will be returned unopened. Proposals must be submitted in a sealed envelope with the name of the RFP clearly marked on the outside of the envelope. Proposals may NOT be faxed, transmitted by phone or emailed. The Borough of West Cape May assumes no responsibility for delays in any form of carrier, mail or delivery service causing the proposal to be received at the Borough of West Cape May Municipal Building later than the above-referenced scheduled opening. Nothing herein is intended to exclude any responsible party or in any way restrain or restrict competition. All responsible firms are encouraged to submit proposals.

Suzanne Schumann
Municipal Clerk