

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
March 9, 2016**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Kaithern at 7:15 PM. The Open Public Meetings Statement was read by Mayor Kaithern who then led those present in the flag salute. Mayor Pam Kaithern, Deputy Mayor Peter Burke and Commissioner Carol Sabo answered roll call. Also in attendance: Clerk Elaine Wallace, Deputy Clerk Theresa Enteado, Engineer Ray Roberts, and Acting Solicitor Chris Gillin-Schwartz.

WORK SESSION

ENGINEER'S REPORT: Ray Roberts reviewed his report for March 2016 (attached).

OLD BUSINESS

NFIP Community Rating System: Nothing new to report at this time.

Glyphosate Usage: Commissioner Sabo has received sample ordinances and will read through them.

Naming Green Street to Honor Mayor Jack Vasser: Mayor Kaithern is still waiting for confirmation from the family.

Catastrophic Leak Request: The Board agreed to approve by resolution at the next meeting.

NEW BUSINESS:

Annual Review of Tree Inventory: Mayor Kaithern suggested the Clerk forward the list to the members of the Environmental Commission to see if they have any input.

JIF Safety Bulletin Regarding AED in Public Settings: The Clerk read aloud portions of the bulletin. Mayor Kaithern asked the Clerk to ask the CM Fire Chief about the maintenance and upkeep. Also, the solicitor will look into the possible liability.

Update from County Engineer's Office: The roundabout project is still waiting on appraisals to be done, but the County Engineer provided the firm's contact information to the Mayor. His office has tested the flow pipe on the creek near Little Myrtle and it is working properly. The most recent flooding was caused by excessive amounts of water. Also, the County is not responsible for the bulkhead in that area, but it was permitted by the DEP and Army Corps of Engineers. The crosswalks on South Broadway have been ordered and should be installed in the next few weeks. The Cape May bridge will be under construction beginning the first week in April and will, hopefully, be finished one week before Memorial Day. During construction, only one travel lane will be open. If the work is not finished, it will resume after Columbus Day. Lastly, soil remediation at the Lafayette Street dog park is underway and it is anticipated that 60 trucks will be in and out each day during the project.

The work session was adjourned at 7:43 PM and the regular meeting convened at 7:46 PM.

CONSENT AGENDA: On motion of Deputy Mayor Burke, seconded by Commissioner Sabo, the following Consent Agenda was unanimously approved.

Minutes: February 24, 2016 Work Session and Regular Meeting
February 24, 2016 Closed Session

Ordinances for Introduction and Publication: None

509-16 An Ordinance Amending the Borough of West Cape May's Salary Ordinance (#360-06)
Scheduled for Second Reading and Public Hearing March 23, 2016

Resolutions:

56-16 Bill Payment

57-16 Scheduling of Closed Session – Pending Litigation: Willow Creek Winery, Affordable Housing; Negotiations: Construction Contract, Water Allocation

Applications:

Catering Permits for Cape Island Beach Operator, LLC (d/b/a Rusty Nail Restaurant) for Beach Plum Farm Spring Festival events to be held Saturdays between the hours of 11 am and 5 pm on the following dates: April 16, 23 & 30, 2016

NON-CONSENT AGENDA:

Ordinance for Second Reading:

508-16 Calendar Year 2016 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank

Mayor Kaithern opened the public hearing. When no one wished to speak, Mayor Kaithern closed the public hearing. Deputy Mayor Burke made a motion to adopt, seconded by Commissioner Sabo and approved unanimously on roll call vote.

COMMISSIONERS REPORTS:

Commissioner Sabo reported the new fire truck has returned with everything corrected. The VFC is happy and appreciative. It will be road ready once the lettering is completed. They are planning the housing for the fall.

Deputy Mayor Burke announced the Environmental Commission presented a sustainability initiative to the Shade Tree Commission. The Boards will be working together to help get necessary points to obtain sustainability status and become eligible for grants.

Mayor Kaithern had no report.

PUBLIC PORTION: No comment.

When no one wished to speak, the meeting was recessed into closed session at 7:50 PM and reconvened at 9:16 PM on motion of Commissioner Sabo, seconded by Deputy Mayor Burke.

Resolution 58-16

Authorizing the Borough to Participate in Mediation in Connection with Certain Litigation

Commissioner Sabo made a motion, seconded by Deputy Mayor Burke. The resolution was approved on roll call vote as follows: Kaithern abstaining, Burke and Sabo voting in the affirmative.

The meeting was adjourned at 9:19 PM on motion of Deputy Mayor Burke, seconded by Commissioner Sabo.

Respectfully submitted,

Elaine L. Wallace, RMC, CMR
Municipal Clerk