

**MINUTES OF BOARD OF COMMISSIONERS
WORK SESSION AND REGULAR MEETING
MARCH 13, 2019**

The Work Session of the Board of Commissioners of the Borough of West Cape May was called to order by Mayor Sabo at 7:00pm. The Open Public Meetings Statement was read by Mayor Sabo who then led those present in the flag salute. Mayor Carol Sabo, Deputy Mayor Burke and Commissioner Francis answered roll call. Also in attendance: Municipal Clerk Suzanne Schumann, Deputy Clerk Theresa Entead, Engineer Ray Roberts and Solicitor Frank Corrado.

2019 BUDGET DISCUSSION

Present for this discussion were Chief Financial Officer Frank Donato, Deputy Chief Financial Officer Doris Hartman, Finance Assistant Lauren Vitelli and Auditor Leon Costello. Mr. Costello went page by page through the 2018 budget and asked for Commissioners comments on changes they would like to make for the current year. Several proposed changes were made throughout the budget. The recent sale of a liquor license was discussed, as well as a proposal to increase water/sewer rates this year. Mr. Costello indicated that he will update the changes and will work towards a 1.2 cent tax increase for 2019. The budget will be scheduled for introduction on March 27th. The budget discussion concluded at 7:50pm.

ENGINEER'S REPORT

WORK SESSION

OLD BUSINESS:

Protection of Borough Owned Property:

Nothing new to report.

NEW BUSINESS:

Discussion of Resolution 58-19:

Solicitor Corrado indicated that Gold Medal Environmental bought out EarthTech and therefore, an Assignment of Contract is needed to be authorized. This Assignment would transfer the contract from EarthTech to Gold Medal Environmental, who would then be responsible for providing trash/recycle services to the Borough of West Cape May.

PUBLIC PORTION:

Wayne Hoffman, 408 Fourth Avenue - Mentioned that there is a "sweet spot" for interest rates for bond ordinances and believes it would be a "win-win situation" for the borough. Mr. Hoffman questioned using windmills, rather than solar. The Commissioners indicated that windmills are loud, ugly and expensive to maintain. Mayor Sabo indicated that she would like to look into additional solar panels as part of the upcoming roof replacement project. Mr. Hoffman asked why the Shade Tree funds are not held in an interest bearing account, and where the fines go for summonses issued on behalf of Shade Tree Commission violations? It was indicated to Mr. Hoffman that his question regarding interest accounts should be addressed to the Borough's Finance Department. Solicitor Corrado indicated that there are restrictions on where fines can be disbursed to once they are collected.

REGULAR MEETING
CONSENT AGENDA

On motion of Commissioner Francis, seconded by Deputy Mayor Burke, the following Consent Agenda was unanimously approved on roll call vote.

Minutes:

February 27, 2019 Work Session and Regular Meeting
February 27, 2019 Closed Session

Ordinances for Introduction and Publication:

NONE

Resolutions:

- 57-19 Authorize Special Event Permits to Cape May New Jersey State Film Festival
- 58-19 Authorizing Assignment of Contract for Solid Waste and Recyclable Materials Collection Service
- 59-19 Refund of Property Tax Overpayment; 184 E. Mechanic Street; Block 8, Lot 17.02
- 60-19 Approving Catering Permit – Chamberlain Hospitality Group, Inc.
- 61-19 Approving Catering Permit – Chamberlain Hospitality Group, Inc.
- 62-19 Authorizing Professional Engineering Services for 2018 Capital Improvement Projects – West Congress Avenue and Brown Street
- 63-19 Release of Unexpended Escrow Fees – South Jersey Gas
- 64-19 Release of Unexpended Escrow Fees – Richard P. Burke
- 65-19 Release of Unexpended Escrow Fees – Karen Cocco
- 66-19 Release of Unexpended Escrow Fees – Cheryl Mapp
- 67-19 Release of Unexpended Escrow Fees – Classic Coastal Contractors, LLC
- 68-19 Release of Unexpended Escrow Fees – Marc Alary
- 69-19 Authorizing Change Order #1 – Reconstruction of Leaming Avenue from Park Boulevard to Elmira Street (Cape Island Creek)
- 70-19 Consenting to the Cape May County Proposed Water Quality Management Amendment
- 71-19 Bill Payment

NON-CONSENT AGENDA

Ordinances for Second Reading and Public Hearing:

NONE

Resolutions:

NONE

COMMISSIONER REPORTS

Commissioner Francis mentioned the upcoming event for the Environmental Commission's Electronic Waste Day, May 4, 2019 between 9am – 2pm, as well as the scheduled Pizza and Movie night on March 22, 2019 at 6:00pm.

Deputy Mayor Burke mentioned that with the help of the Borough's History Committee, the old photos will soon be displayed in cases on the back wall of the court room.

Mayor Sabo mentioned the upcoming Community Shred Event on May 17, 2019 from 12pm – 5pm.

PUBLIC PORTION

NONE

The meeting was adjourned at 8:18pm on motion of Deputy Mayor Burke, seconded by Commissioner Francis.

Respectfully submitted,

Suzanne M. Schumann, RMC
Municipal Clerk